



DIDACTIC REGULATIONS OF THE DEGREE PROGRAM MANAGEMENT ENGINEERING

CLASS L-9

School: Polytechnic and Basic Sciences School

Department: Industrial Engineering

Regulations in force since the academic year 2024-2025

ACRONYMS

CCD	[Commissione di Coordinamento Didattico]	Didactic Coordination Commission
CdS	[Corso/i di Studio]	Degree Program
CPDS	[Commissione Paritetica Docenti-Studenti]	Joint Teachers-Students Committee
OFA	[Obblighi Formativi Aggiuntivi]	Additional Training Obligations
SUA-CdS	[Scheda Unica Annuale del Corso di Studio]	Annual single form of the Degree Program
RDA	[Regolamento Didattico di Ateneo]	University Didactic Regulations

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Art. 1

Object

1. These Didactic Regulations govern the organisational aspects of the CdS in Management Engineering (class L-9). The CdS in Management Engineering is hinged in the Department of Industrial Engineering. The Language of the course is Italian. The degree program is delivered in a conventional mode
2. The CdS is governed by the Didactic Coordination Commission (CCD), pursuant to Art. 4 of the RDA.
3. The Didactic Regulations are issued in compliance with the relevant legislation in force, the Statute of the University of Naples Federico II, and the RDA.

Art. 2

Training objectives

The main objective of the Degree Program is to train technicians with a background that enables them to integrate knowledge of methodologies and approaches typical of traditional industrial engineering sectors with that of organizational and management issues within companies. The reference profile is that of a professional with a comprehensive and interdisciplinary view of the fundamental issues of production systems for goods and services, facilitating the implementation of sizing, organization, and management activities of such systems.

Therefore, in addition to the general educational objectives indicated in Class L-9, graduates in Management Engineering must:

Understand the fundamental organizational, managerial, and technical problems that arise in different practical, corporate, and professional contexts;

Have the ability to analyze and solve the main decision-making problems that recur in business management practice;

Be able to read and analyze a company's financial statement, evaluate the cost components associated with organizational and production processes of products and/or final services;

Organize the fundamental activities related to the logistics of production systems;

Understand and evaluate the effects of introducing innovative organizational and technological solutions, particularly from the perspective of process digitalization and in terms of environmental impact;

Use basic IT and communication tools;

Be able to plan a project and monitor the progress of the related activities;

Organize maintenance activities for machinery and equipment.

Additionally, graduates must:

Have the ability to work in teams;

Be able to communicate and present technical topics, both orally and in writing, accurately and in the Italian language and at least one other official language of the European Union;

Be aware of ethical and professional responsibilities and duties.

In line with these objectives, the educational path emphasizes a multidisciplinary approach. Specifically, it is possible to distinguish:

- a) an initial phase of the program, corresponding to the first year and part of the second year, primarily dedicated to the study of basic subjects (mathematics, physics, chemistry);
- b) a second phase, related to part of the second year and the third year, focused on the study of courses related to the various disciplinary areas of core activities (electrical engineering, mechanical engineering, and, above all, management engineering) and related training activities;
- c) a phase, corresponding mainly to the third year, dedicated to other activities (elective courses, additional training activities, final examination).

The Degree Program also prepares students for the Master's Degree in Management Engineering, which represents the primary path for first-level Management Engineers who continue their university studies.

Art. 3

Professional profile and work opportunities

Junior Management Engineer

function in a work context:

The Junior Management Engineer typically applies and implements, in various operational contexts, the knowledge and approaches of industrial engineering to the organization and management of production systems for goods and services, with particular focus on the use of human, technical, and technological resources, quality control, improvement of process and system efficiency and effectiveness indicators, analysis and implementation of innovative projects, and the evaluation of impacts in terms of environmental, social, and economic sustainability.

skills associated with the function:

Interdisciplinary knowledge of the main engineering issues related to industrial processes, production systems, logistics process organization, and the use and integration of information and communication technologies for process improvement and innovation.

employment opportunities:

The main professional opportunities are found in various sectors of the manufacturing industry, the services sector, public administration, and autonomous professional work after passing the state examination and registering with the professional association. It should be noted, however, that over 90% of graduates in Management Engineering prefer to further refine their knowledge by enrolling in subsequent Master's Degree programs.

In general, the interdisciplinary and flexible cultural and technical characteristics allow graduates in Management Engineering to enter multiple and diverse sectors, such as those identified by the ISTAT-ATECO 2007 classification (updated in 2022), including sections C (Manufacturing activities), D (Electricity, gas, steam, and air conditioning supply), E (Water supply; sewerage, waste management, and remediation activities), H (Transportation and storage), J (Information and communication services), M (Professional, scientific, and technical activities), O (Public administration and defense), P (Education), Q (Healthcare and social assistance).

Art. 4

Admission requirements and knowledge required for access to the Degree Program¹

To be admitted to the Degree Program, applicants must hold a secondary school diploma or another qualification obtained abroad, recognized as equivalent.

Successful participation in the Degree Program requires knowledge of the fundamentals of Mathematics and Science. Additionally, synthesis and verbal comprehension skills are required.

If the assessment of the required knowledge is unsatisfactory, the enrolled student will be assigned specific Additional Educational Obligations (OFA), which must be fulfilled within the first year of study.

Art. 5

Procedures for access to the Degree Program (CdS)

Admission to the Degree Program requires taking an Evaluation Test, which is mandatory but not selective. In the case of negative assessment this results in the assignment of Additional Formative Obligations (OFA). The Evaluation Test is designed by the CISIA Inter-University Consortium according to nationally standardized criteria and consists of a multiple-choice questionnaire covering Mathematics, Science, Logic, and Verbal Comprehension. The test is administered in person at accredited IT laboratories of SPSB or online in multiple sessions scheduled throughout the year to accommodate student needs. Students who fail the test will be assigned Additional Educational Obligations (OFA). Students who enroll without having taken the Evaluation Test will

¹ Artt. 7, 13, 14 of the University Didactic Regulations.

automatically be assigned OFA. To support students in meeting the OFA requirements and aligning their initial preparation, the Degree Program provides specific educational resources through the FEDERICA Web Learning platform, managed by the University of Naples Federico II's Center for Innovation, Experimentation, and Dissemination of Multimedia Teaching. The OFA requirements will be considered fulfilled once the student successfully retakes the CISIA Evaluation Test or passes a first-year course in one of the following Scientific-Disciplinary Sectors: MATH-02, MATH-03/A, and PHYS-(01÷06).

Further information about the test is available at:

www.cisiaonline.it/area-tematica-tolc-cisia/home-tolc-generale

www.scuolapsb.unina.it/index.php/studiare-al-napoli/ammissione-ai-corsi

Art. 6

Teaching activities and university training credit (Teaching activities and CFU)

Each training activity, prescribed by the CdS detail sheet, is measured in CFU. Each CFU corresponds to 25 hours of overall training commitment² per student and includes the hours of teaching activities specified in the curriculum as well as the hours reserved for personal study or other individual training activities.

For the Degree Program covered by this Didactic Regulations, the hours of teaching specified in the curriculum for each CFU, established in relation to the type of training activity, are as follows³:

- Lecture or guided teaching exercises: 8 hours per CFU;
- Seminar: 8 hours per CFU;
- Laboratory activities or fieldwork: 8 hours per CFU;

For internship activities, each credit corresponds to 25 hours of overall training commitment⁴.

The CFU corresponding to each training activity acquired by the student is awarded by satisfying the assessment procedures (examination, pass mark) indicated in the Course sheet relating to the course/activity attached to these Didactic Regulations.

Art. 7

Description of teaching methods

The didactic activity is carried out in modality of execution of type A: Conventional course of study⁵

² According to Art. 5, c. 1 of Italian Ministerial Decree No 270/2004, "25 hours of total commitment per student correspond to university training credits; a ministerial decree may justifiably determine variations above or below the aforementioned hours for individual classes, by a limit of 20 per cent".

³ The number of hours considers the instructions in Art. 6, c. 5 of the RDA: "of the total 25 hours, for each CFU, are reserved: a) 5 to 10 hours for lectures or guided teaching exercises; b) 5 to 10 hours for seminars; c) 8 to 12 hours for laboratory activities or fieldwork, except in the case of training activities with a high experimental or practical content, and subject to different legal provisions or different determinations by DD.MM."

⁴ For Internship activities (Inter-ministerial Decree 142/1998), subject to further specific provisions, the number of working hours equal to 1 CFU may not be less than 25.

⁵ Please note that, according to Ministerial Decree 289 of 25 March 2021 (general guidelines for the three-year planning of universities 2021-2023), in Annex 4, letter A, the types of programs are as follows:

a) Conventional Degree Programs. Degree Programs delivered entirely in person, or which provide - for activities other than practical and laboratory activities - a limited teaching activity delivered electronically, to an extent not exceeding one tenth of the total.

If necessary, the CCD decides which courses also include teaching activities offered online. Some courses may also take place in seminar form and/or involve classroom exercises, language, and computer laboratories. Detailed information on how each course is conducted can be found in the course sheets.

Art. 8

Testing of training activities⁶

1. The CCD, within the prescribed regulatory limits⁷, establishes the number of examinations and other means of assessment that determine the acquisition of credits. Examinations are individual and may consist of written, oral, practical, graphical tests, term papers, interviews, or a combination of these modes.
2. The examination procedures published in the course sheets and the examination schedule will be made known to students before the start of classes on the Department's website.⁸
3. Examinations are held subject to booking, which is made electronically. In case the student is unable to book an exam for reasons that the President of the Board considers justifiable, the student may still be admitted to the examination, following those students already booked.
4. Before examination, the President of the Board of Examiners verifies the identity of the student, who must present a valid photo ID.
5. Examinations are marked out of 30. Examinations involving an assessment out of 30 shall be passed with a minimum mark of 18; a mark of 30 may be accompanied by honours by a unanimous vote of the Board. Examinations are marked out of 30 or with a simple pass mark. Assessments following tests other than examinations are marked out with a simple pass mark.
6. Oral exams are open to the public. If written tests are scheduled, the candidate has the right to see his/her paper(s) after correction.
7. The University Didactic Regulations govern Examination Boards⁹.

b) Degree Programs with mixed modality. Degree Programs that provide - for activities other than practical and laboratory activities - a significant proportion of the training activities delivered electronically, but no more than two-thirds.

c) Degree Programs mainly delivered by distance teaching. Degree Programs delivered predominantly by telematic means, to an extent exceeding two-thirds (but not all) of the training activities.

d) Degree Programs delivered entirely by distance. In these Degree Programs all the training activities are delivered electronically; the presence of the examinations of profit and discussion of the final examinations remains unaffected.

⁶ Article 22 of the University Didactic Regulations.

⁷ Pursuant to the DD.MM. 16.3.2007 in each Degree Programs the examinations or profit tests envisaged may not be more than 20 (Bachelor's Degrees; Art. 4, c. 2), 12 (Master's Degrees; Art. 4, c. 2), 30 (five-year single-cycle Degrees) or 36 (six-year single-cycle Degrees; Art. 4, c. 3). Pursuant to the RDA, Art. 13, c. 4, "the assessments that constitute an eligibility evaluation for activities referred to in Art. 10, c. 5, letters c), d), and e) of Ministerial Decree no. 270/2004, including the final examination for obtaining the degree, are excluded from the calculation." For Master's Degree Program and single-cycle Master's Degree Program, however, pursuant to the RDA, Art. 14, c. 7, "the assessments that constitute a progress evaluation for activities referred to in Art.10, c. 5, letters d) and e) of Ministerial Decree no. 270/2004 are excluded from the exam count; the final examination for obtaining the Master's Degree and single-cycle Master's Degree is included in the maximum number of exams".

⁸ Reference is made to Art. 22, c. 8, of the University Teaching Regulations, which states that "the Department or School ensures that the dates for progress assessments are published on the portal with reasonable advance notice, which normally cannot be less than 60 days before the start of each academic period, and that an adequate period of time is provided for exam registration, which is generally mandatory."

⁹ Reference is made to Art. 22, paragraph 4 of the RDA according to which "Examination Boards and other assessments committees are appointed by the Director of the Department or by the President of the School when provided for in the School's Regulations. This function may be delegated to the CCD Coordinator. The Commissions comprise of the President and, if necessary, other professors or experts in the subject. In the case of active courses, the President is the course instructor, and in such cases, the Board can validly make decisions even in the presence of the President alone.

Art. 9

Degree Program structure and Study Plan

1. The legal duration of the Degree Program is 3 years. It is also possible to enrol, based on the contract, in compliance with the provisions of Article 24 of the RDA.
The student must acquire 180 CFU¹⁰, attributable to the following Types of Training Activities (TAF):
A) basic,
B) characterising,
C) related or complementary,
D) at the student's choice¹¹,
E) for the final exam,
F) further training activities.
2. The degree is awarded after having acquired 180 CFU by passing examinations, not exceeding 20, and the performance of other training activities.
Unless otherwise provided for in the legal framework of University studies, examinations taken as part of basic, characterising, and related or supplementary activities, as well as activities chosen autonomously by the student (TAF D) are taken into consideration for counting purposes. Examinations or assessments relating to activities independently chosen by the student may be taken into account in the overall calculation corresponding to one unit¹². Tests constituting an assessment of suitability for the activities referred to in Article 10, paragraph 5, letters c), d) and e) of Ministerial Decree 270/2004¹³ are excluded from the count. Integrated Courses comprising of two or more modules are subject to a single examination.
3. In order to acquire the CFU relating to independent choice activities, the student is free to choose among all the Courses offered by the University, provided that they are consistent with the training project. This consistency is assessed by the Didactic Coordination Commission. Also, for the acquisition of the CFU relating to autonomous choice activities, the "passing the exam or other form of profit verification" is required (Art. 5, c. 4 of Ministerial Decree 270/2004).
4. The study plan summarises the structure of the Degree Program, listing the envisaged teachings broken down by course year and, in case, by curriculum. At the end, the propedeuticities

In other cases, the President is a professor identified at the time of the Board's appointment. In the comprehensive evaluation of the overall performance at the conclusion of an integrated course, the professors in charge of the coordinated modules participate, and the President is appointed when the Commission is appointed."

¹⁰ The total number of CFU for the acquisition of the relevant degree must be understood as follows: six-year single-cycle Degree, 360 CFU; five-year single-cycle Degree, 300 CFU; Bachelor's Degree, 180 CFU; Master's Degree, 120 CFU.

¹¹ Corresponding to at least 12 ECTS for Bachelor's Degrees and at least 8 CFU for Master's Degrees (Art. 4, c. 3 of Ministerial Decree 16.3.2007).

¹² Pursuant to the D.M. 386/2007.

¹³ Art. 10, c. 5 of Ministerial Decree 270/2004: "In addition to the qualifying training activities, as provided for in paragraphs 1, 2 and 3, Degree Programs shall provide for: a) training activities autonomously chosen by the student as long as they are consistent with the training project [TAF D]; b) training activities in one or more disciplinary fields related or complementary to the basic and characterising ones, also with regard to context cultures and interdisciplinary training [TAF C]; c) training activities related to the preparation of the final exam for the achievement of the degree and, with reference to the degree, to the verification of the knowledge of at least one foreign language in addition to Italian [TAF E]; d) training activities, not envisaged in the previous points, aimed at acquiring additional language knowledge, as well as computer and telematic skills, relational skills, or in any case useful for integration in the world of work, as well as training activities aimed at facilitating professional choices, through direct knowledge of the job sector to which the qualification may give access, including, in particular, training and guidance programs referred to in Decree no. 142 of 25 March 1998 of the Ministry of Labour [TAF F]; e) in the hypothesis referred to in Article 3, paragraph 5, training activities relating to internships and apprenticeships with companies, public administrations, public or private entities including those of the third sector, professional orders and colleges, on the basis of appropriate agreements".

envisaged by the Degree Program are listed. The study plan offered to students, with an indication of the scientific-disciplinary sectors and the area to which they belong, of the credits, of the type of educational activity, is set out in Annex 1 to these Didactic Regulations.

5. Pursuant to Art. 11, paragraph 4-bis, of Ministerial Decree 270/2004, it is possible to obtain the Degree according to an individual study plan that also includes educational activities different from those specified in the Didactic Regulations, as long as they are consistent with the CdS detail sheet of the academic year of enrollment. The individual study plan is approved by the Didactic Coordination Commission.

Art. 10

Attendance requirements¹⁴

1. In general, attendance of lectures is strongly recommended but not compulsory. In the case of individual courses with compulsory attendance, this option is indicated in the relative teaching/activity course sheet available in Annex 2.
2. If the lecturer envisages a different syllabus modulation for attending and non-attending students, this is indicated in the individual Course details published on the CdS web page and on the teacher's UniNA website.
3. Attendance at seminar activities that award training credits is compulsory. The relative modalities for the attribution of CFU are the responsibility of the CCD.

Art. 11

Prerequisites and prior knowledge

1. The list of incoming and outgoing propedeuticities (necessary to sit a particular examination) can be found at the end of Annex 1 and in the teaching/activity course sheet (Annex 2).
2. Any prior knowledge deemed necessary is indicated in the individual Teaching Schedule published on the course webpage and on the teacher's UniNA website.

Art. 12

Degree Program Calendar

The Degree Program calendar can be found on the Department's website well before the start of the activities (Art. 21, c. 5 of the RDA).

Art. 13

Criteria for the recognition of credits earned in other Degree Programs in the same Class¹⁵

For students coming from Degree Programs of the same Class, the Didactic Coordination Commission ensures the full recognition of CFU, when associated with activities that are culturally compatible with the training Degree Program, acquired by the student at the originating Degree Program, according to the criteria outlined in Article 14 below. Failure to recognise credits must be adequately justified. It is without prejudice to the fact that the number of credits relating to the same scientific-disciplinary sector directly recognised by the student may not be less than 50% of those previously achieved.

¹⁴ Art. 22, c. 10 of the University Didactic Regulations.

¹⁵ Art. 19 of the University Didactic Regulations.

Article 14

Criteria for the recognition of credits acquired in Degree Programs of different classes, in university or university-level Degree Programs, through single courses, at online Universities and in international Degree Programs¹⁶; criteria for the recognition of credits acquired in extra-curricular activities

1. With regard to the criteria for the recognition of CFU acquired in Degree Programs of different Classes, in university or university-level Degree Programs, through single courses, at online Universities and in International Degree Programs, the credits acquired are recognised by the CCD on the basis of the following criteria:

- analysis of the activities carried out;
- evaluation of the congruity of the disciplinary scientific sectors and of the contents of the training activities in which the student has earned credits with the specific training objectives of the Degree Program and of the individual training activities to be recognised.

Recognition is carried out up to the number of credits envisaged by the didactic system of the Degree Program. Failure to recognise credits must be adequately justified. Pursuant to Art. 5, c. 5-bis, of Ministerial Decree 270/2004, it is also possible to acquire CFU at other Italian universities on the basis of agreements established between the concerned institutions, in accordance with the regulations current at the time ¹⁷.

2. Any recognition of CFU relating to examinations passed as single courses may take place within the limit of 36 CFU, upon request of the interested party and following the approval of the CCD. Recognition may not contribute to the reduction of the legal duration of the Degree Program, as determined by Art. 8, c. 2 of Ministerial Decree 270/2004, except for students who enrol while already in possession of a degree of the same level¹⁸.

3. Regarding the criteria for the recognition of CFU for extracurricular activities, according to Article 3, paragraph 2, of Ministerial Decree No. 931/2024, within a maximum limit of 48 CFU (for Bachelor's Degree Programs and Single-Cycle Master's Degree Programs) and 24 CFU (for Master's Degree Programs), the following activities may be recognized (Article 2 of Ministerial Decree No. 931/2024):

- Professional knowledge and skills certified following the applicable regulations, as well as other knowledge and skills acquired through post-secondary level training activities;
- Training activities undertaken within study cycles at training institutes of public administration, as well as other knowledge and skills acquired through post-secondary level training activities in whose design and implementation the University has participated;
- Awarding of an Olympic or Paralympic medal or the title of absolute world champion, absolute European champion, or absolute Italian champion in disciplines recognized by the Italian National Olympic Committee or the Italian Paralympic Committee.

Art. 15

Criteria for enrolment in individual teaching courses

Enrolment in individual teaching courses, provided for by the University Didactic Regulations¹⁹, is governed by the "University Regulations for enrolment in individual teaching courses activated as part of the Degree Program"²⁰.

¹⁶ Art. 19 of the University Didactic Regulations.

¹⁷ Art. 6, c. 9 of the University Didactic Regulations.

¹⁸ Art. 19, c. 4 of the University Didactic Regulations.

¹⁹ Art. 19, c. 4 of the University Didactic Regulations.

²⁰ R.D. No. 348/2021.

Article 16

Features and modalities for the final examination

The degree in Management Engineering is awarded after passing a final examination, which involves the evaluation of a written paper on a topic related to one or more curricular courses, agreed upon with one or more supervising professors. The proclamation of the final result may take place after the examination, according to the schedule set for each session by the Polytechnic and Basic Sciences School, College of Engineering.

To be admitted to the final exam, the student must have earned all the CFU required by their study plan, except those related to the final examination.

The final examination is before a commission and consists of the presentation of the work carried out under the guidance of one or more supervising professors of curricular courses.

The commissions are chaired by the Head of the department, the President of the CCD, or the most senior full professor present, or the most senior associate professor present.

The graduation commission will determine the final grade, taking into account the average grades obtained in the courses included in the student's study plan, the quality of the final examination, and other considerations related to the curriculum (e.g., the duration of the student's study period). The candidate may also make use of audiovisual support, to be presented publicly. The presentation, if any, generally lasts between 5 and 10 minutes. After the test, the members of the commission may ask questions or make observations to the candidate.

Article 17

Guidelines for traineeship and internship

1. Students enrolled in the Degree Program may decide to carry out internships or training periods with organisations or companies that have an agreement with the University. Traineeship and internship are not compulsory and contribute to the award of credits for the other training activities chosen by the student and included in the study plan, as provided for by Art. 10, par. 5, letters d and e, of Ministerial Decree 270/2004²¹.
2. The CCD regulates the modalities and characteristics of traineeship and internship with specific regulations.
3. The University of Naples Federico II, through of the University Internship Office and of COINOR www.coinor.unina.it, ensures constant contact with the world of work to offer students and graduates of the University concrete opportunities for internships and work experience and to promote their professional integration.

Article 18

Disqualification of student status²²

A student who has not taken any examinations for eight consecutive academic years incurs forfeiture unless his/her contract stipulates otherwise. In any case, forfeiture shall be notified to the student by certified e-mail or other suitable means attesting to its receipt.

²¹ Traineeships ex letter d can be both internal and external; traineeships ex letter e can only be external.

²² Art. 24, c. 5 of the University Didactic Regulations.

Article 19

Teaching tasks, including supplementary teaching, guidance, and tutoring activities

1. Professors and researchers carry out the teaching load assigned to them in accordance with the provisions of the RDA and the Regulations on the teaching and student service duties of professors and researchers and on the procedures for self-certification and verification of actual performance²³.
2. Professors and researchers must guarantee at least two hours of reception every 15 days (or by appointment in any case granted no longer than 15 days) and, in any case, guarantee availability by e-mail.
3. The tutoring service has the task of orienting and assisting students throughout their studies and of removing the obstacles that prevent them from adequately benefiting from attending courses, also through initiatives tailored to the needs and aptitudes of individuals.
4. The University ensures guidance, tutoring and assistance services and activities to welcome and support students. These activities are organised by the Schools and/or Departments under the coordination of the University, as established by the RDA in Article 8.

Article 20

Evaluation of the quality of the activities performed

1. The Didactic Coordination Commission implements all the quality assessment forms of teaching activities envisaged by the regulations in force according to the indications provided by the University Quality Presidium.
2. In order to guarantee the quality of teaching to the students and to identify the needs of the students and all stakeholders, the University of Naples Federico II uses the Quality Assurance (QA)²⁴ System, developed in accordance with the document "Self-evaluation, Evaluation and Accreditation of the Italian University System" of ANVUR, using:
 - surveys on the degree of placement of graduates into the world of work and on post-graduate needs;
 - data extracted from the administration of the questionnaire to assess student satisfaction for each course in the curriculum, with questions relating to the way the course is conducted, teaching materials, teaching aids, organisation, facilities.

The requirements deriving from the analysis of student satisfaction data, discussed, and analysed by the Teaching Coordination Committee and the Joint Teachers' and Students' Committee (CPDS), are included among the input data in the service design process and/or among the quality objectives.

3. The QA System developed by the University implements a process of continuous improvement of the objectives and of the appropriate tools to achieve them, ensuring that planning, monitoring, and self-assessment processes are activated in all the structures to allow the prompt detection of problems, their adequate investigation, and the design of possible solutions.

Article 21

Final Rules

²³ R.D No. 2482//2020.

²⁴ The Quality Assurance System, based on a process approach and adequately documented, is designed in such a way as to identify the needs of the students and all stakeholders, and then translate them into requirements that the training offer must meet.

The Department Council, on the proposal of the CCD, submits any proposals to amend and/or supplement these Rules for consideration by the Academic Senate.

Article 22

Publicity and Entry into Force

1. These Rules and Regulations shall enter into force on the day following their publication on the University's official notice board; they shall also be published on the University website. The same forms and methods of publicity shall be used for subsequent amendments and additions.
2. Annex 1 (CdS structure) and Annex 2 (Teaching/Activity course sheet) are integral parts of this Didactic Regulations.